

**STATE OF SOUTH CAROLINA  
ADMINISTRATIVE LAW COURT**

\_\_\_\_\_, )  
(Your Name) )  
 )  
Appellant, )  
 )  
v. )  
 )  
South Carolina Department of Employment )  
and Workforce, )  
 )  
and )  
 )  
\_\_\_\_\_, )  
(Employer Name, if listed on decision) )  
 )  
Respondent(s). )  
\_\_\_\_\_ )

DOCKET NO. \_\_-ALJ-22-\_\_\_\_-AP  
(To be completed by the Court)

**NOTICE OF APPEAL**

Notice is hereby given that \_\_\_\_\_ (your name), does hereby appeal the South Carolina Department of Employment and Workforce’s Appellate Panel Decision, dated \_\_\_\_\_ and received on \_\_\_\_\_, **a copy of which is attached.**

In accordance with SCALC Rule 33(B), please provide a **general** statement of the grounds for appeal below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
**Your Signature or Signature of Attorney**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Mailing Address**

\_\_\_\_\_  
**City, State, Zip code**

\_\_\_\_\_  
**\*Email Address**

\_\_\_\_\_  
**Phone Number**

\*By providing your e-mail address, you consent to receive court orders and notices via electronic transmission

<b>REPRESENTATION</b>			
<b>Are you representing yourself? <input type="checkbox"/> Yes    <input type="checkbox"/> No</b>			
Are you represented by an Attorney? <input type="checkbox"/> Yes <input type="checkbox"/> No	Name of Attorney:		
Attorney Mailing Address:	City, State and Zip:		
Attorney Work Number and Cell Number:	Attorney E-Mail Address:		
<b>PROOF OF SERVICE (MUST BE COMPLETED)</b>			
Your Name:	Date:	City:	State:
I hereby certify that on the date and place listed above, I served a copy of the foregoing Notice of Appeal <b><u>on all other parties</u></b> to this matter by depositing the same in the United States Mail, postage paid, and addressed as follows (use the reverse side for any additional names):			
_____	_____	_____	
Name and/or Agency Name	Address	City, State and Zip	
_____	_____	_____	
Name and/or Agency Name	Address	City, State and Zip	
_____			_____
<b>X</b> <i>Your Signature or Signature of Attorney</i>			<i>Date</i>

**Attention:** All cases filed in the Administrative Law Court are subject to the Rules of Procedure found at the Court's website [www.scalc.net](http://www.scalc.net) or from the Clerk of Court. Failure to follow these rules may result in dismissal of your case.