

### RETURN OF SERVICE

This subpoena was served on \_\_\_\_\_ (name of witness)

on \_\_\_\_\_ (date) at \_\_\_\_\_ AM/PM (circle one) by:

**A**  
(check one)

\_\_\_\_\_ delivering the subpoena to the witness personally at:

\_\_\_\_\_  
(address at which served)

\_\_\_\_\_ delivering the subpoena to the witness by leaving the subpoena with:

\_\_\_\_\_  
(person of suitable age and discretion authorized by law to receive process)

\_\_\_\_\_ this subpoena WAS NOT served for the following reasons:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**B**  
(check one)

\_\_\_\_\_ A check for the witness fee was delivered to the witness in conjunction with service of the subpoena.

\_\_\_\_\_ The witness fee was not delivered to the witness in conjunction with the subpoena and remains due.

\_\_\_\_\_ The witness fee was not delivered because the subpoena was not served.

I hereby certify that I, \_\_\_\_\_ (print your name), on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, served a copy of the attached subpoena as indicated above, am not a party to the case, am at least eighteen (18) years of age, and have no interest in or connection with the case.

Name of person served: \_\_\_\_\_

Relationship of witness to person served: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

**Sign your name** \_\_\_\_\_